

CALENDAR REQUEST FOR FELLOWSHIP

Turn in to church office or email to:

fellowshipoffice@fbcwarrenton.com

Name of Event: _____

Date and Time of Event: _____

Requested by: _____

Contact Information: phone # _____

email _____

Additional Information: _____

Spaces needed: (Fellowship Hall, Classrooms, Worship Center, Chapel, Outdoors, etc.)

Equipment needed: (tables, chairs, Audio, Visual, PA, Kitchen, etc.)

Date submitted: _____

Signature of Approval: _____

Date approved: _____

Circle departments and/or individuals that need to know about this event.

Once they have been contacted – X their circle.

Office – Custodian – Kitchen committee

Pastor (s): Lead Pastor – Next Gen Pastor – Children's Ministry Leader – Worship Pastor